

SIMONSTONE PARISH COUNCIL

www.simonstone-pc.gov.uk

Members of Simonstone Parish Council are summoned to attend a meeting of the Parish Council on Thursday 3 September 2026 at St. Peters School Church Hall, Simonstone commencing at 7.15pm.

Members of the public are welcome to attend.

Agenda

1. **To receive apologies for absence.**
 2. **To approve minutes of the Council meeting held on 2 July 2026.**
 3. **Extraordinary Council meeting on planning:**
 - 3.1 To approve minutes of the Extraordinary Council meeting held on 17 August 2026.
 - 3.2 To confirm the contents of the letter to RVBC
 4. **Declarations of disclosable pecuniary and other registrable and non-registrable interests.**

Members are reminded of their responsibility to declare any disclosable pecuniary, and other registrable and non-registrable interest in respect of matters contained in the agenda.
 5. **Public participation.**

This 15-minute session (time limit of 5 minutes per item/per person) provides members of the public an opportunity to indicate interests in an agenda item and put questions to the Parish Council. Such questions may be answered after the meeting or become an agenda item at a future Parish Council meeting.
 6. **Signing of the Acceptance of Office by Dr John Barker.**
- ITEMS for DECISION/DISCUSSION**
7. **Finance Report.**

Report of the Clerk (enclosed) to approve the:

 - Accounts to date.
 - Schedule of Payments as set out in the Report.
 - Reconciliation of Receipts and Payments as shown in the Report.
 8. **Christmas preparation: Senior Citizen's meal and Christmas Light Switch On.**

Discussion on plans for both events and suggestions for new light purchases.
 9. **Preliminary budget preparation.** Report from the clerk presenting recommended items to consider for 2027/28 budget including recommendations from LALC following LGR, to be finalised in November meeting.
 10. **Remembrance Day Preparations.** Discussion on the preparations for 2026 Remembrance Service set for 8th November at St Peter's for about 11.45 following the wreath (including purple poppy wreath) laying at St John's.
 11. **Overgrown hedge notice:** Report from the clerk on current overgrown hedge notice and discussion on how to distribute.

12. **Newsletter:** Report from the Cllr Vaughton seeking approval of draft newsletter.
13. **Social Media Policy:** Report from the clerk outlining finalised draft (incorporating changes recommended in July meeting) of Social Media Policy for approval.
14. **Risk Assessment Policy and register:** Report from the clerk outlining draft Risk Assessment Policy and Register.
15. **Blocked Gully's and weeds in Simonstone:** Report from the clerk detailing complaints from a resident regarding this issue.
16. **Lamplight proceedings:** Report from Cllr Hampson seeking confirmation on the proceedings of the lamplight event.
15. **School transport costs:** Report from Cllr Hampson following correspondence with parish.
16. **LALC Invoice:** Discussion on the payment of the LALC invoice lead by Cllr Hampson.
17. **Parish Plan of Action:** Report from working group/decision on items to tackle next, including joint parish project management and electing a team leader. Agree nomination for the surgery meeting.
18. **Microforest Proposal:** Report from the clerk on the outcome of the Treescapes meeting and the proposed site for a microforest within SPC.
19. **HGV's using Simonstone Lane:** Report of the clerk outlining correspondence from Highways on the matter.
20. **Parish Council Website:** Report of the clerk outlining options to upgrade website. Chairmans medal coat of arms, send to Easyweb.
21. **Shared Parish Council communications** – Discussion lead by Cllr Hampson.
22. **Clerk CILCA training**
23. **Improving parish communications with the public:** Content and scope of parish communications with residents of the parish.
24. **Clerk salary:** Report from the clerk detailing pay scale uplift for 2026/27

ITEMS for INFORMATION

25. **Road crossing positions.** Report from Cllr Hampson sharing proposed road crossing positions.
26. **School Footpath:** Report from the clerk summarising the DMMO application.

27. **Calendar:** Report from the clerk sharing the calendar and offering councillors the opportunity to add items.
28. **Bypass Bid:** Report from working group.
29. **LGR outcome:** Report of the Clerk outlining the final LGR decision & subsequent electoral guidance for 2027.
- 30. Reports from External Meetings.**
31. **Planning Report.** Report of the Clerk for members to consider planning matters since the previous meeting, including major housing development.
32. **Crime Figures.** Report of the Clerk to update members on the latest crime figures for the area.
33. **Consideration of matters not on the agenda.** An opportunity for the Clerk and members to provide updates, raise matters and suggest items for future meetings.
34. **Borough Councillors Report.**
35. **Items for Next Agenda 5th November:** Christmas preparations, budget and precept, Remembrance Day, set dates for next year's meetings, donations, parish plan action plan